



WHERE ACTIONS
SPEAK LOUDER
THAN WORDS

LandrumArts LA - Code of Ethics Agreement

- 1) I will not engage in unlawful, unconstitutional, or publicly immoral activities while under Contract with Landrum Arts LA.
- 2) I will not publicly speak or perform in a negative, improper, or unethical manner while under contract with Landrum Arts LA. This includes, but is not limited to all public behavior socially and/or professionally, communication: message boards, email, forums, interviews, chat rooms, My Space, and any other media. An exception is only considered for performances which require such from a booked job and will only be accepted during the duration of that job. Talent shall not rally or group other agency Talent and meet as a Landrum Agency group without express permission of Agent/s.
- 3) I will not participate in any media which includes pornography, or any other industry which demeans or compromises the integrity of Landrum Arts LA, others within the entertainment industry, Talent or Agent.
- 4) Commissions must be made to Agent/Agency within 14 days of receipt if Talent is paid directly. Talent who owe Agent WILL NOT be submitted for future roles and will be placed in Inactive Files until Commission is received. If agency receives payment on Talent's behalf, payment will be set up for Talent within 15 days of payment clearing the bank.

*special circumstances are understood and are handled on a case by case basis.

- 5) I will refrain from gossip. If Talent or Agent speaks about others it is expected that discussion is in a positive manner. (Unless Agent and/or Talent must mention specific situation in order to educate, refer to, or testify in a court of law) When in doubt, ask.
- 6) Talent will provide Agent/Agency with all necessary tools (see Contract and Welcome Packet) media/materials in order to promote Talent. Agency will provide Talent with all necessary information needed to promote Talent. If tools are not provided then Talent will not be promoted. It is advised that Talent only send Agent photos that Talent approves. Agent will decide which photos are used on the web site.

- 7) I will be patient concerning things that I would like changed. Talent will provide updated information via email.
- 8) If Talent agrees to an audition or booking then Talent must follow through with the audition or booking. If Talent does not attend an audition or booking after already agreeing to it, then Talent will be on audition probation.
- 9) Talent may request that Agent submit Talent for productions, etc. It is at the discretion of the Agent as to which Talent best fit each role. ALL UNTRAINED TALENT MUST BE PROFESSIONALLY TRAINED. If Talent is not qualified Talent will not be submitted.
- 10) Confidentiality I will keep ANY and ALL information obtained in any manner through Landrum Arts LA of: breakdowns, scripts, emails, correspondence, actor information, attachments, postings, etc. top secret and shall not share with ANYONE for any reason at any time. Confidentiality is part of our contract and is strictly enforced. (this includes what you may accidentally over hear)
- 11) After performing, interview, or audition, actor must leave the area before having conversations with friends. If you have an audition and you see a friend after the audition you mustn't discuss anything about the audition. If you want to meet the friend to talk "shop" then do so at another location. Never do so at the audition location.
- 12) No LALA Talent may work in the LALA office, handle any files, including files with their names on them, etc. There may be information in your file that cannot be seen by you such as: production addresses, phone numbers etc. We also keep agent assessment notes in your file which is agent's log of your progress. We use this information once a year for your evaluation and divulge the information at your review.
- 13) Hygiene. This is a new part of our Code of Ethics. It has been unanimously agreed that we must include this. It is extremely important that all of LALA actors be hygienically clean and professional in appearance. This is not only to be courteous to others, but it also shows professionalism. This includes but is not limited to having clean, pressed clothes, a clean smell and not perfume or cologne, fresh breath (not reeking from cigarettes and/or alcohol), clean hair, fresh make up (adult females), etc. Remember to abide by this not only when auditioning, but also when performing on set, and/or traveling with other actors in carpool. A trip can be torture if even one person smells.
- 14) It is expected that all LALA actors use proper manners. If you have not been trained in proper manners it is advised that you research and learn what is suitable for different professional situations. From a business dinner to speaking with a multi million dollar investor, you should always know what is proper etiquette. We advise this for your own good. Jobs are won by those who show confidence and knowing social graces ensures your confidence.

15) Be friendly to all on set and at auditions. Being the best does not mean that you behave with a pompous nature. Yes, make friends with other LALA actors and congregate on set. However, we encourage you to fellowship with all others no matter what their job. Keep our LALA information TOP SECRET, but be cordial and inviting. Refrain from the "comparison" of actors and agencies one with another. This never ends well.

Leave all conversations without worry or fear that you may have said or done anything improper or unfavorable.

CAR POOL ETIQUETTE

It is expected that actor also follow the Car Pool etiquette. This simply means that if you carpool with others that you all equally share expenses for gas, etc. If there is a flat tire, everyone pitches in. The driver is to determine how many gallons of gas it takes "to" and "from" the destination and an amount for the entire trip is determined prior to leaving. This amount is divided equally and paid to the driver before you leave! The driver should not have to ask for your portion.

Normally the driver is NOT expected to pay for any of the gas unless all passengers decide to divide drive time. It is even customary for the passengers to pitch in to pay for driver's meals if the car owner and driver are the same person.

You must understand that the driver has volunteered their time and wear and tear on their vehicle. You get to rest and relax while the driver is rigid and on alert the entire trip.

Feelings are hurt and actors often feel cheated when car pooling arrangements are made and everyone does not pay their fair share.

If you have to go but do not have money up front it is your responsibility to tell the others up front. It is RUDE to go on the trip without offering anything.

This code is a guide which we hold true and keep.